

UCC Board Minutes

Sunday, December 16, 2007 @ UCC

Present: Fred Hicks, Marge Moore, Duane Farr, Stu Card, Julie Chanatry, Brad Anderson. Marty Jones, Joe Gaebel, Joyce Shaffer

Excused: Chuck Harter, Dean Kelly

In Attendance: Barb Felice, Dave Russell, Carol Jones, Bill Morehouse

4:15 p.m. President Hicks called meeting to order

Secretary's Minutes: Minutes approved with corrections.
Guidelines for Honorary Membership filed with Secretary.

Treasurer's Report – Attached, Filed with no discussion. Fred will continue to reformat Brad's report.

OLD BUSINESS:

Club Maintenance & Repairs – Dave Russell: (see old action items) Dishwasher part has been replaced.

NEW BUSINESS:

Break-in: Discussion. Joe working with adjuster. Front door is a total loss & needs to be replaced. Brad reports that he received a call from an investigator who did not leave his name.

ACTION ITEM: Joe will email Brad investigators name.

Insurance – Bill Morehouse: Bill explains we did not have coverage for money/securities. Approximate cost would be \$100-\$125 per year \$2,500 on premises & \$10,000 off premises coverage. Discussion. Board is in agreement that we will not add this additional coverage at this time. Bill recommends Business Interruption coverage.

ACTION ITEM: Bill will provide the Board with figures for additional coverage. It is decided to give a few trusted employees the combination to the large safe to secure money when Club is closed. (Fred & Duane have combination to the safe)

ACTION ITEM: Fred: We can list additional people on dishonesty bond??? Bill has prepared a list of all polices covering the UCC (ATSM). The Board is comfortable that we are adequately insured. Joyce notes that certain PERSONAL Catastrophe policies will protect Board members if sued personally.

Food/Theresa-League nights: Discussion about employee vs. independent contractor/vendor. It is decided that she is a vendor providing food to individual members on league nights and not our employee. Bill notes that our liability insurance would cover her in the event of a loss.

Silvermans-Insurance:

ACTION ITEM: Joe will secure a certificate of insurance of liability/WC& Disability insurance from the Silvermans naming UCC additional insured.

P)2 December 16, 2007

UCC'S MOST VULNERABLE SECURITY ISSUES:

- 1) Front door
- 2) Bar area
- 3) All doors if not properly secured

Lengthy discussion: All doors, surveillance cameras, wire mesh glass, ½/full glass, dead bolts, crash bar, front door rating in response to security, card swipe entrance. It is noted that swipe-card system nor the alarm would have prevented this burglary; entrance to the club was through the broken glass. Stu reports Anne has covered much of this in her guidelines.

Joe suggests that we video secure the club (DVR) ***MOTION:** Marge made a motion to authorize up to \$600.00 for Joe to install security cameras in the Club, seconded, discussion, approved unanimously. One camera should be facing driveway entrance.*

The Board thanks Joe for all his time & effort.

ACTION ITEM: Fred: Club members will be advised that alarm needs to be activated when club is closed.

ACTION ITEM: Joe will contact Don Z for plan to better secure the club.

ACTION ITEM: Safe, when replaced by insurance will be bolted into the concrete floor.

Trophy Case: Discussion.

ACTION ITEM: Stu will ask friend for an appraisal of our trophies. It is noted that the Mitchell Medal belongs to the GNCC & is their responsibility to insure. It is believed that the Crawford trophy belongs to the GNCC also.

ACTION ITEM: Joe will install inexpensive whistlers to trophy case.

NOTE: 12-16-07 Calder/Conley/Hurd metals taken from the trophy case & secured in large safe.

NEW MEMBERSHIP: Carol reports new member retention from last year was 63%, well over the approximate 45% in the past, kudos to Carol & committee. Committee considering a \$50.00 fee to bring in new members for a three (3) week greenhorn league Feb or March. Carol expects three (3) additional new curlers the second ½. Charity Challenge a huge success.

For Board's information: The Mixed Committee has suggested giving the winner of the **Calder Conley Hurd** an automatic entry into the Marie Cobb Bonspiel. They are considering all ramifications. **Kings Cup & Calder Coed leagues:** There was a new rule that participants were not aware of as it did not get into the roster. The rule required a sub for a skip to play in another position. This rule was being applied to require that the named skip must throw last rock. Mixed Committee is revising rule.

Accumulation in area near the storage room: Discussion.

ACTION ITEM: Joyce will ask Susan Williams if she would like to join the House Committee & attempt to straighten/discard items. The history items can be stored in the bottom of the trophy case. It is suggested she keep an inventory of where items are moved. Susan can check with key people if she has questions about items to be discarded. It is thought that an enclosed closet might be built in this area.

ACTION ITEM: Marge will recruit additional members to expand House Committee.

Theresa-Vendor League nights: Joe reports food price will be raised from \$5.00 to \$6.00 until Theresa recoups the \$105.00 she lost from the burglary. He suggests a Holiday bonus collected from league members, the Board agrees.

ACTION ITEM: Joe will take care of collecting Holiday bonus.

OLD ACTION ITEMS	Responsibility	Status
Conflict of interest policy accepted & approved & will be Posted Conflict of interest policy will be filed with Secretary when completed	Stu	OPEN
Mats for ice - Donna Caleo: Joe reports; to install matting correctly, carpet needs to be ripped up & cannot be done during curling season. Discussion. <i>Motion: Table project to purchase/lay carpet but begin project to raise funds for this and other needed projects, seconded, approved</i>	Donna C/ Joe G	Tabled
Boom: Recommend to purchase-not to purchase by the end of curling season	Chuck	Open
Captains Chair: Marge VanSlyke expects to find captains chair for Club	Dave	Open
Apron of Driveway: Brad needs to contact County.	Brad	Open
Past President's photo:	Duane	Open
Dirt tracked on ice: post sign	Chuck H	Open
Mold: Have moldy wallboard replaced	Chuck H	Open
Coffee Machine: Sam will be moving coffee machine to area next to bar. It is noted we have enough electrical to support coffee machine	Dave	Closed
Painting warm room: Discussion. Table project until after curling season Ten (10) people will be needed (in Spring)	Joe	Closed/ Tabled
Sponsor Chair: Need volunteer to replace John Jacon (no response to C-O-G)	Fred	Closed
Wheelchair Funding: Fred will send request for wheelchair funding to Joe Griffo Copy of letter ATSM	Fred	Closed
Insulation Report- consult Dave P (Dave knows nothing about report)	Fred	Closed
Replace Ice Cube Maker	Joe	Closed
Terry Brown's contract: Have signed annually, not automatically renewed Note: Copy of s contract & duties were emailed to the Board.	Fred	Closed
Request Dave Schroeder to review our functional expense allocations:	Dave Schroeder	Closed
Prepare draft job description for "Development Chair":	Stu	Closed
<i>ACTION ITEM: Fred will talk to Terry about vacuuming catwalk regularly</i>	Fred	Closed
NEW ACTION Items		
Discuss bar scrip @ annual meeting	Fred	Open
Offer new items at bar & note members response	Daryl	Open
50 Delinquent Members (down to 3)	Fred	OPEN
Create new signs noting new bar items	Julie/Roger	Open
Early Ice funds next year	Marge	Open
Garage Door opener installed in compressor room	Atwell?	Open
Adjust \$20.19 Glengarry Sunshine expense	Brad	Open
Meter Cover -Bill Atwell (not to make)	Dave/Chuck	Open
Eve Trough Eve through made, will be installed for this season, taken down to be painted at a later date.	Joe/Dave	Open

P4 December 17, 2007		
New Action Items continued		
Provide list of men who have not signed waiver to Mike K (he is working on)	Mike	Open
Wheelchair Ramp co-coordinator: Fred will request volunteer in C-O-G again	Fred	Open
Wheelchair Fund Administrator Fred will request Jim Griebisch to volunteer Jim & Duane will co-administer the funds	Fred	Closed
Junior & Little Rocker (list presented & approved)	Carol	Closed
Check Registry in Excel format	Brad/Fred	Closed
Diane Higgins/Colleen Welch added to roster as Corporate Event Chairs	Fred	Closed
Inform Terry of Board's support for "right to refuse"	Fred	Closed
Safety warning in C-O-G	Fred	Closed
Contact Oneida County about deleting passing zone (they said "no")	Joyce	Closed
Inform Terry of board's approval to apply for gaming license (he said not interested)	Fred	Closed

Meeting adjourned @ 6:45 p.m. **Total volunteer hours 37 1/2**

NEXT MEETING, Sunday, January 13, 4:00 P.M. @ UCC

Respectfully Submitted

Joyce A Shaffer

Joyce A Shaffer
Secretary UCC