

## UCC Board Minutes Sunday, January 13, 2008 @ UCC

**Present:** Fred Hicks, Marge Moore, Duane Farr, Stu Card, Julie Chanatry, Brad Anderson, Marty Jones, Joyce Shaffer. Chuck Harter **Excused:** Dean Kelly, Joe Gaebel

**In attendance:** Barb Felice, Dave Russell, Carol Jones, Roger Rowlett

4:10 p.m. President Hicks called meeting to order

**Secretary's Minutes:** Minutes approved with corrections

Original USCA contracts for wheelchair curling clinic & wheelchair curling National trials filed with Secretary.

**Treasurer's Report:** (ATSM) Discussion-GNCC pays \$100.00 a day; USCA pays \$250.00 a day.

**ACTION ITEM:** Roger will explain to GNCC that \$200.00 a day is needed just to cover the cost of electricity.

Brad reports that we missed out on money from Verizon. Budget discussed: It is noted that we have a break-even budget. We have incurred unexpected expenses. It is agreed that the Board needs to be cautious with spending for the remainder of the year. Carol suggests we target sponsorships & corporate programs rather than a dues increase. It is further suggested that if dues increase needed that consideration be given to new curlers.

It is noted that outside events are profitable; we should lobby for as many as we can.

**Unpaid Sponsors:** It is noted that invoices need to be sent.

**ACTION ITEM:** Fred will ask John Jacon to send invoices to unpaid sponsors. If he cannot, he will be asked to turn files over and Joyce will send invoices for this season.

**ACTION ITEM:** Brad will send the Board a list of paid sponsors.

**ACTION ITEM:** Fred will send Marge & Roger email from GNCC

**ACTION ITEM:** Brad will send a breakdown of item 5022 utilities

**ACTION ITEM:** Board is to be prepared to talk about dues increase at February meeting

**ACTION ITEM:** Roger to get other club's dues structure if possible.

**ACTION ITEM:** Delinquent dues, Fred will ask Treasurer to "keep a list" of members who do not pay their dues for future reference.

Report filed

**Security System-Anne Stuhlman:** Our alarm company representative says our system is outdated.

Suggestions: add motion detector near bar & trophy case, safe with alarm, new panel with 86-250 users, cell remote capability (cost \$1,000 - \$2,000) **Action was deferred until this summer when the next budget will be prepared.**

Stu reports that some curlers want to be able to **access club** for practice.

Stu reports that his friend will look at our **trophies**, if he is able to **appraise**, he will do it as a favor to Stu.

**Crawford Trophy:** Research shows that this sterling silver, prestigious trophy was donated to the UCC in 1890. (Article attached). Trophy will be secured in safe until appraised.

**Carpet debris on ice:** **ACTION ITEM:** Fred will talk to Terry again about more frequent vacuuming.

**GNCC TV Procedure:** Fred & Joe have taken care of.

**P2** January 13, 2008

**Jr. Birthday party @ UCC:** Discussion. It is decided that the fee for this event will be \$100.00 for the use of the club. It is decided that the adult sponsor will take charge and be responsible for getting waivers signed. Joyce suggests a committee be appointed review our guidelines and make recommendations to the board for Use of Club for different scenarios.

**Bar:** In Daryl's absence, Julie reports that price sign was taken down & mineral water was not offered at the Mitchell. Discussion.

**ACTION ITEM:** Julie will ask Terry to replace sign & offer items at all events.

**Garage Door:** Because our current door does not lock automatically, it is a security issue. Chuck Harter reports that, due to the very high ceiling in the compressor room, installation of an automatic garage door opener will be more expensive than originally anticipated.

**ACTION ITEM:** Chuck will ask Bill Atwell for estimate to install correctly

**Unsigned Waivers-Marty:** Discussion.

**ACTION ITEM:** Roger & Julie will help track down those who have not signed.

**ACTION ITEM:** Fred will attempt to incorporate waiver into dues statement for next year

**House Committee:** Susan Williams has agreed to serve on committee. Chair needed.

**ACTION ITEM:** Marge will expand committee to five (5) people

**UCC Operations & Administration Manual-Stu:** Great job!

**ACTION ITEM:** Stu will send email to specific chairs requesting job description. If they do not have one, they will be asked to draft one.

**Wheelchair Ramp Coordinator & Sponsor Chair:** C-O-G articles have been unsuccessful in procuring Chairs. **ACTION:** Board is asked to help come up with a chair by February meeting.

**Charity Challenge:** Carol reports eighteen (18) teams participating, coaches needed.

**Board member absences:** We are reminded that our Bylaws state:

"Section 4. Any director who is absent from three (3) consecutive meetings of the Board of Directors or five (5) in one year, except through illness or protracted absence from the city, shall be considered as having presented his resignation." It is believed that no officer/director is in violation of this rule,

**ACTION ITEM:** Joyce is asked to give attendance information to the Board.

**ACTION ITEM:** Fred will email Board a copy of our updated By-laws. Roger will post on the website.

**GNCC-Roger:** Roger has GNCC books to distribute to the board

**ICE CHAIR/duties:** Chuck DelMonte is out of commission for several weeks. All schedule/ice issues will continue to be reported to Chuck. He will delegate jobs if he is unable to do them. Board's concern with burning out Ice Chair, additional ice scrapers need to be trained.

**Clarification:** *Paul MacEnroe is chair of the nipping & pebbling for the men, Kathy Palazzoli is chair for the women.* Discussion about assigning nipping & pebbling to each team. It is decided to continue on a volunteer basis.

P3 January 13, 2008

**Club Maintance-Chuck/Dave:** Chuck reports issues:

1- Lowering the lights above sheet 6 so they are below the new ceiling will cost about \$1,200, not necessary at this time.

2- Ice temperature indicator issue. If we bring temperature up during play, the ice gets faster, but we lose pebble, may consider purchasing a low-cost infra ray gun to allow better control of the ice surface temperature.

3-Unauthorized tampering with ice. Discussion.

4-problems with eave trough, Joe is working.

5-It was noted that during one of the wheelchair events, the ramp from the catwalk was perceived to be unsteady and a weight was placed on the ice to anchor it. This weight, having been kept in the compressor room, was warm and melted into the ice causing cosmetic damage to the ice and making more work for the ice crew.

**ACTION ITEM:** Chuck will tell committees that no one should do anything to our ice with out checking with Chuck DelMonte

**ACTION ITEM:** Chuck Harter will check to make sure the wheelchair ramp is sturdy.

Dave reports problem with **recessed light** because of the unusual way it is installed. He is instructed to fix it if he can make it safe & to comply with codes.

**ACTION ITEM:** Chuck Harter will ask Atwell to look at light.

**Glengarries-Barb:** Glengarry challenge has been rescheduled. Kiltie Korner is working out a deal with Steve Brown as not to conflict with outside vendors. Talking about a garage sale. KK expects to make a profit.

**Juniors Plus:** The consensus is that the Junior Plus category can substitute in men's/women's leagues.

**ACTION ITEM:** Julie will remind the mixed committee that Jr. plus are not allowed to curl mixed.

<b>OLD ACTION ITEMS</b>	<b>Responsibility</b>	<b>Status</b>
<b>Mats for ice - Donna Caleo:</b> Joe reports; to install matting correctly, carpet needs to be ripped up & cannot be done during curling season. Discussion. <i>Motion: Table project to purchase/lay carpet but begin project to raise funds for this and other needed projects, seconded, approved</i> <i>Donna no longer chair of this project 1-08</i>	<b>Joe G</b>	<b>Tabled</b>
<b>Boom:</b> Recommend to purchase-not to purchase by the end of curling season	<b>Chuck</b>	<b>Open</b>
<b>Captains Chair:</b> Marge VanSlyke expects to find captains chair for Club	<b>Dave</b>	<b>Open</b>
<b>Apron of Driveway:</b> Brad needs to contact County.	<b>Brad</b>	<b>Open</b>
<b>Past President's photo:</b>	<b>Duane</b>	<b>Open</b>
<b>Dirt tracked on ice:</b> post sign	<b>Chuck H</b>	<b>Open</b>
<b>Mold:</b> Have moldy wallboard replaced (can wait Summer 2008)	<b>Chuck H</b>	<b>Open</b>
<b>Painting warm room:</b> Discussion. Table project until after curling season Ten (10) people will be needed (in Spring)	<b>Joe</b>	<b>Closed/ Tabled</b>
<b>Early Ice</b> funds next year	<b>Marge</b>	<b>Open</b>
<b>Meter Cover</b> -Bill Atwell (not to make)	<b>Dave/Chuck</b>	<b>Open</b>
Discuss <b>bar scrip</b> @ annual meeting	<b>Fred</b>	<b>Open</b>

Offer <b>new items at bar</b> & note members response	<b>Daryl</b>	<b>Open</b>
<b>Delinquent Members</b> (down to 2)	<b>Fred</b>	<b>OPEN</b>
<b>Talk to Terry about vacuuming catwalk regularly</b>	<b>Fred</b>	<b>Open</b>
<b>Garage Door opener</b> installed in compressor room	Atwell/Chuck	<b>Open</b>
<b>Eave Trough</b> made, (some problem 1-08) will be installed for this season, taken down to be painted at a later date.	<b>Joe/Dave</b>	<b>Open</b>
<b>Conflict of interest policy</b> accepted & approved & will be Posted Conflict of interest policy will be <b>filed with Secretary</b> when completed	<b>Stu</b>	<b>Closed</b>
Create new signs noting <b>new bar items</b>	<b>Julie/Roger</b>	<b>Closed</b>
<b>Adjust \$20.19</b> Glengarry Sunshine <b>expense</b>	<b>Brad</b>	<b>Closed</b>
<b>NEW ACTION Items from 12-13-08</b>		
<b>We can list additional people on dishonesty bond at no additional cost??</b>	<b>Fred</b>	<b>Open</b>
<b>Bill Morehouse will provide the Board with figures for additional coverage.</b>	<b>Bill M</b>	<b>Open</b>
Joe will secure <b>a certificate of insurance of liability/WC&amp; Disability insurance from the Silvermans naming UCC additional insured.</b>	<b>Joe</b>	<b>Open</b>
Joe will take care of collecting <b>Holiday bonus for Theresa.</b>	<b>Joe</b>	<b>Open</b>
<b>Recruit additional members to expand House Committee.</b>	<b>Marge</b>	<b>Open</b>
<b>Contact Don Z for plan to better secure the club.</b>	<b>Joe</b>	<b>Open</b>
<b>Safe, when replaced by insurance will be bolted into the concrete floor.</b>	<b>Joe</b>	<b>Open</b>
Stu will ask friend for an <b>appraisal of our trophies.</b>	<b>Stu</b>	<b>Open</b>
<b>Install inexpensive whistlers to trophy case.</b>	<b>Joe</b>	<b>Open</b>
Provide list of men who have <b>not signed waiver</b> to Mike K (turned over to Julie & Roger 1-13-08)	<b>Julie Roger</b>	<del>Closed</del> <b>Open</b>
Email Brad investigators name to Joe	<b>Brad</b>	<b>Closed</b>
Joe will install cameras in working order (done per email)	<b>Joe</b>	<b>Closed</b>
Joyce will ask Susan Williams if she would like to join the House Committee & attempt to straighten/discard items	<b>Joyce</b>	<b>Closed</b>
Club members will be advised that alarm needs to be activated when club is closed.	<b>Anne</b>	<b>Closed</b> Feb C-O-G
<b>Wheelchair Ramp co-coordinator:</b> Fred will request volunteer in C-O-G again	<b>Fred</b>	<b>Closed</b>

Meeting adjourned @ 6:40 PM

Total volunteer hours 17 hrs

**Next Meeting February 10, 2008 4:00 PM @ UCC**

Respectfully submitted;

Joyce A Shaffer  
Secretary UCC